

Minutes
CHEO School Authority Meeting
October 7, 2024, 4:30 pm
Boardroom W1305 & Virtual Meeting

Present: Benoit Laberge (Chair) Jane Fulford, Christine Dalgleish, Hal Dunlop, Roger Mills, Elizabeth Cuddy, Jennifer Proulx, Mari Murray, Maha Alam, L. Hickey (Virtual: C. Salamani)

Called to order 4:33 pm

1. Welcome/Chair's Opening Remarks

1.1 Welcome and Chair's Remarks

Benoit welcomed everyone to the meeting and provided a land acknowledgement.

Mari then asked for nominations for the position of Chair and Vice-Chair

Benoit Laberge was re-elected as Chair, and Jane Fulford was elected as Vice-Chair.

1.2 Conflict of Interest:

No conflicts were declared.

2. Approval of Agenda

2.1 Approval of Agenda for October 7, 2024

Moved by Jane Fulford and seconded by Roger Mills

Carried

3. Approval of Minutes

3.2 Approval of Minutes from May 6, 2024

Benoit moved the motion to approve the May 6, 2024 minutes

Motion Carried

3.3 Approval of minutes from June 24, 2024

Benoit moved the motion to approve the June 24, 2024 Minutes

Motion Carried

4. Business Arising

4.1 Finance Update (C. Salamani):

Financial statements were presented.

Highlights included:

- No foundation funds were used, despite a minor salary overspend due to unfunded teacher costs.
- Transportation costs were lower than estimated.

- A 147K surplus was noted,
- Plans to present audited financial statements in December.

4.2 Trustee Vacancy (B. Laberge)

One trustee vacancy remains to be filled.

Report to Trustees to be sent out

4.3 Memorandum of Agreement (MOA): Update (R. Mills)

An update on the collaboration with legal counsel on MOA and HRTO matters were provided.

4.4 Strategic Plan Update (E. Cuddy):

The plan is finalized, and staff engagement is underway. Further updates pending.

4.5 Governance Manual: Update (E. Cuddy)

No update currently

5. Information Session

5.1 Update from the Chair (B. Laberge)

Benoit Laberge provided an update

6. Standing Staff Reports

6.1 CHEO School Principal: Report – Verbal (M. Murray)

- Enrolment is currently at 34, with only one vacancy.
- Activities have included a Truth and Reconciliation ceremony, music therapy, swimming therapy, Cirque de Soliel performance, Richmond Fair Field Trip, Terry Fox Walk, to name a few.
- The school's new website is nearing completion, with the focus moving to translating the content. Benoit will translate the content.

6.2 Vice-President, Child Development and Community Services: Report – Verbal (J. Proulx)

Jennifer Proulx provided the following update

- Alex Munter's last day will be October 8. Interim staff is in place until the permanent replacement is found
- Viral season is underway. There is surge pressure in the ED.
- Bring your kids to work day will be in November (gr 9 students of staff)
- A newly renovated MRI suite has opened.
- 1Door4Care update: Access and intake services are being looked at

Meeting Adjourned: 5:51 PM

Next Meeting: December 2, 2024